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- **Direction:** Policy Planning and Coordination

Policy Planning and Coordination

Objective 1.1

Mostly Implemented

Improve the quality assurance control mechanism of policy documents and develop the capacity of the civil servants intending to perfect the system of policy planning and coordination

Outcome Indicator	Baseline	Target	Verification Source	
1.1.1 Share of the policy documents submitted to the Government that meet the requirements of updated Policy Planning, Monitoring and Evaluation Handbook	N/A	51%	Annual Monitoring Report of the Action Plan	Fully Implemented
1.1.2 Share of the trained civil servants in Public Policy Analysis Trainings who have been awarded with the "completed with distinction" (the highest) certificate	N/A	51%	Annual Monitoring Report of the Action Plan	Mostly Implemented

Activity 1.1.1

Fully Implemented

Elaborate, deliberate, approve and print the package of the Regulatory and Methodological amendments of the Policy Planning, Monitoring and Evaluation

Output Indicator	Verification Source	Responsible Agency	Partner Agency	Term of Implementation	Budget	
1.1.1.1 "Rule on Elaboration, Monitoring and Evaluation of the Policy Documents" is developed and approved by the decree of the Government	Legislative herald	Administration of the Government of Georgia	Policy Planning and Coordination Reform Working Group member agencies	2019 09	Administrative Expenses	Fully Implemented
1.1.1.2 Handbook on the Elaboration, Monitoring and Evaluation of the Policy Documents is developed, discussed in the working group and approved by the decree of the government	Legislative Herald	Administration of the Government of Georgia	Policy Planning and Coordination Reform Working Group member agencies	2019 09	4400	Fully Implemented

Output Indicator	Verification Source	Responsible Agency	Partner Agency	Term of Implementation	Budget	
1.1.1.3 Annexes of the Handbook on Policy Planning , Monitoring and Evaluation are elaborated - Instructions/samples: - On the conduct of the Situation Analysis; - On the development of the Goals and Objectives and Logical Framework; - On the elaboration of the Output Indicators and Indicators' Passport; - On the development of Action Plan; - Tools for Costing of Action Plan; - Instruction for the Quality Assurance; - Glossary; - Instruction for Conducting Public Consultations. The full Handbook is printed.	Legislative Herald	Administration of the Government of Georgia	Policy Planning and Coordination Reform Working Group member agencies	2019 09	7200	Fully Implemented

Activity 1.1.2

Fully Implemented

Elaboration of a Training Module for Civil Servants on Policy Planning, Monitoring and Evaluation in compliance with updated regulatory and methodological documents

Output Indicator	Verification Source	Responsible Agency	Partner Agency	Term of Implementation	Budget	
The training module is developed	Training module materials	Administration of the Government of Georgia	Civil Service Bureau	2019 12	6600	Fully Implemented

Activity 1.1.3

Fully Implemented

Training for civil servants on Policy Planning (monitoring and evaluation)

Output Indicator	Verification Source	Responsible Agency	Partner Agency	Term of Implementation	Budget	
70 civil servants are trained	Attendance sheets	Administration of the Government of Georgia	–	2020 03	8720	Fully Implemented

Activity 1.1.4

Fully Implemented

Study of the best practices and legislative basis for conducting public consultations at the policy elaboration stage

Output Indicator	Verification Source	Responsible Agency	Partner Agency	Term of Implementation	Budget	

Research report is developed and recommendations are elaborated accordingly	Research	Administration of the Government of Georgia	Policy Planning and Coordination Reform Working Group member agencies	2019 09	13500	Fully Implemented

Activity 1.1.5

Fully Implemented

Develop and run a database of the policy documents submitted to and approved by the government

Output Indicator	Verification Source	Responsible Agency	Partner Agency	Term of Implementation	Budget	
Data on policy documents submitted to/approved by the government and recommendations developed accordingly is systematized by years and agencies.	Policy Documents Database	Administration of the Government of Georgia	–	2019 06	Administrative Expenses	Fully Implemented

Activity 1.1.6

Fully Implemented

Elaboration of the Annual Plan of the Government Policy Documents

Output Indicator	Verification Source	Responsible Agency	Partner Agency	Term of Implementation	Budget	
The Annual Plan is approved by the decree of the Government	Legislative Herald	Administration of the Government of Georgia	Policy Planning and Coordination Reform Working Group member agencies	2020 03	Administrative Expenses	Fully Implemented

Activity 1.1.7

Partly Implemented

Coordinate elaboration of the Standard Operating Procedures (SOP) on policy planning and coordination of the ministries in compliance with the decree of the Government

Output Indicator	Verification Source	Responsible Agency	Partner Agency	Term of Implementation	Budget	
SOP on policy development and coordination is developed by all ministries and approved by the Ministerial order	SOP documents	Administration of the Government of Georgia	All ministries	2020 09	39600	Partly Implemented

Objective 1.2

Unimplemented

Improve the quality of policy implementation Monitoring, Reporting and Evaluation in order to ensure result-based management and increased public accessibility

Outcome Indicator	Baseline	Target	Verification Source

1.2.1. Share of annual monitoring reports on implementation of strategies approaved by the government that comply with the requirements of updated Policy Planning, Monitoring and Evaluation Handbook	N/A	51%	Annual Monitoring Report of the Action Plan	Unimplemented
1.2.2 Share of mid-term or final evaluation reports on implementation of strategies approaved by the government that comply with the requirements of updated Policy Planning, Monitoring and Evaluation Handbook&	N/A	51%	Annual Monitoring Report of the Action Plan	Unimplemented
1.2.3 Share of annual monitoring reports on implementation of strategies approaved by the government that are published on the website of the responsible agency	N/A	90%	Annual Monitoring Report of the Action Plan	Unimplemented

Activity 1.2.1

Fully Implemented

Elaboration of the Policy Monitoring and Evaluation Standards

Output Indicator	Verification Source	Responsible Agency	Partner Agency	Term of Implementation	Budget	
Monitoring and Evaluation Guideline is approved along with the Policy Planning, Monitoring and Evaluation Handbook	Legislative Herald	Administration of the Government of Georgia	Policy Planning and Coordination Reform Working Group member agencies	2019 09	Administrative Expenses	Fully Implemented

Activity 1.2.2

Fully Implemented

Retraining of civil servants through a Policy Planning, Monitoring and Evaluation training module

Output Indicator	Verification Source	Responsible Agency	Partner Agency	Term of Implementation	Budget	
70 civil servant are retrained	Attendance sheets	Administration of the Government of Georgia	–	2020 03	8720	Fully Implemented

Activity 1.2.3

Partly Implemented

Develop a Unified E-System for elaboration, monitoring, reporting and evaluation of policy documents

Output Indicator	Verification Source	Responsible Agency	Partner Agency	Term of Implementation	Budget	
1.2.3.1 A document describing business processes of the e-system is developed in accordance with agreed concept	Final document describing business processes of the e-system	Administration of the Government of Georgia	–	2019 09	81500	Fully Implemented
1.2.3.2 E-system (platform) is developed and operates on the bases of the final document describing business processes	E-system web-portal	Administration of the Government of Georgia	–	2020 03	81500	Partly Implemented

Output Indicator	Verification Source	Responsible Agency	Partner Agency	Term of Implementation	Budget	
1.2.3.3 E-system operates properly and technical support is sustained	E-system web-portal	Administration of the Government of Georgia	–	2020 12	81500	Unimplemented
1.2.3.4 E-system allows citizens to give their opinion on policy documents that are in the process of elaboration	E-system web-portal	Administration of the Government of Georgia	–	2020 12	81500	Unimplemented

Activity 1.2.4
Unimplemented
Training for e-system users

Output Indicator	Verification Source	Responsible Agency	Partner Agency	Term of Implementation	Budget	
Trainings are conducted and 100 civil servants (users) are trained	Attendance sheets	Administration of the Government of Georgia	Policy Development and Coordination Reform Working Group member agencies	2020 12	10300	Unimplemented

Objective 1.3

Unimplemented

Develop a practice of elaborating Policy Documents electronically in order to enhance the transparency of anti-corruption policy elaboration and effectiveness of inter-agency coordination

Outcome Indicator	Baseline	Target	Verification Source	
1.3.1 Timeline for Policy elaboration, monitoring and evaluation	4 months / 2 months	3 months / 1 month	Unified E-portal	Unimplemented
1.3.2 Share of representatives of the Anti-corruption Inter-agency Coordination Council member agencies who have completed the training "with distinction"	0%	70%	Unified E-portal	Unimplemented
1.3.3 Increased engagement of the Council member NGOs and international organizations	up to 30 comments	At least 50 activities of the Action Plan have written remarks from council member civil society and international organizations	Unified E-portal	Unimplemented
1.3.4 Share of the strategic documents and monitoring reports that are filled out flawlessly	0%	70% of the first drafts	Unified E-portal	Unimplemented

Activity 1.3.1.
Unimplemented
Development of Anti-corruption Council E-portal concept

Output Indicator	Verification Source	Responsible Agency	Partner Agency	Term of Implementation	Budget	
1.3.1.1. Interim working group is established and composed of representatives of the Council member agencies and technical personnel in order to develop E-portal	Minutes of the WG meetings	Ministry of Justice of Georgia		2019 09	Administrative Expenses	Unimplemente
1.3.1.2. The research on best-practice is conducted	Research document is shared with the members of WG	Ministry of Justice of Georgia		2019 09		Unimplemente
1.3.1.3. The concept of E-portal is developed and agreed upon by the WG	Final document describing business processes of the E-portal	Ministry of Justice of Georgia		2019 12	Administrative Expenses	Unimplemente
1.3.1.4. Document describing business processes of the E-portal is developed on the bases of agreed concept	Final document describing business processes of the E-portal	Ministry of Justice of Georgia		2019 12		Unimplemente

Activity 1.3.2.

Unimplemented

Technical development and launch of the portal

Output Indicator	Verification Source	Responsible Agency	Partner Agency	Term of Implementation	Budget	
1.3.2.1. E-portal (program) is developed and launched based on the final document describing business processes	E-portal is is operating mode	Ministry of Justice of Georgia		2020 03		Unimplemented
1.3.2.2. User Manual of the E-portal is developed	User manual is accessible on the E-portal and shared with the Anti-corruption Council member agencies	Ministry of Justice of Georgia		2020 03		Unimplemented
1.3.2.3. E-portal operates properly and technical support is sustained	The E-system	Ministry of Justice of Georgia		2020 12		Unimplemented

Activity 1.3.3.

Unimplemented

Trainings for E-portal users

Output Indicator	Verification Source	Responsible Agency	Partner Agency	Term of Implementation	Budget	
Representatives of the Anti-Corruption Council member agencies are trained	Attendance sheets	Ministry of Justice of Georgia		2020 12		
At least 2 employees of units with analytical functions from each Anti-Corruption Council member agencies are trained in using e-portal		Ministry of Justice of Georgia		2020 12		Unimplemented

Objective 1.4

Unimplemented

Establish the evidence-based policy development system through implementation of Regulatory Impact Assessment (RIA) on legislative acts

Outcome Indicator	Baseline	Target	Verification Source	
Share of the Government initiated legislative packages elaborated in accordance with the Regulatory Impact Assessment (RIA)	0	5%	OGP Action Plan 2018-2019 self assessment final report; Joint report prepared by the AoG and MoJ (2020)	Unimplemented

Activity 1.4.1.

Fully Implemented

Elaboration of the draft law on Regulatory Impact Assessment of legislative acts

Output Indicator	Verification Source	Responsible Agency	Partner Agency	Term of Implementation	Budget	
1.4.1.1. Draft law on Regulatory Impact Assessment of legislative acts is elaborated	OGP Action Plan 2018-2019 self assessment final report	Ministry of Justice of Georgia; Administration of the Government of Georgia		2019 09	Administrative Expenses	Fully Implemented
1.4.1.2. Draft law on Regulatory Impact Assessment of legislative acts is submitted to the Government	OGP Action Plan 2018-2019 self assessment final report	Ministry of Justice of Georgia; Administration of the Government of Georgia		2019 12	Administrative Expenses	Fully Implemented
1.4.1.3. Draft law on Regulatory Impact Assessment of legislative acts is approved by the Government and submitted to the parliament	OGP Action Plan 2018-2019 self assessment final report	Ministry of Justice of Georgia; Administration of the Government of Georgia		2019 12	Administrative Expenses	Fully Implemented

Activity 1.4.2.

Fully Implemented

Elaboration of the methodological manual on Regulatory Impact Assessment of legislative acts

Output Indicator	Verification Source	Responsible Agency	Partner Agency	Term of Implementation	Budget	
1.4.2.1. Methodological manual on the Regulatory Impact Assessment of legislative acts is developed	OGP Action Plan 2018-2019 self assessment final report	Ministry of Justice of Georgia; Administration of the Government of Georgia		2019 12	Administrative Expenses	Fully Implemented
1.4.2.2. Methodological manual on the Regulatory Impact Assessment of legislative acts is submitted to the Government	OGP Action Plan 2018-2019 self assessment final report	Ministry of Justice of Georgia; Administration of the Government of Georgia		2019 12	Administrative Expenses	Fully Implemented

Activity 1.4.3.

Mostly Implemented

Awareness of civil servants responsible for lawmaking is raised and trainings are conducted on Regulatory Impact Assessment of legislative acts

Output Indicator	Verification Source	Responsible Agency	Partner Agency	Term of Implementation	Budget	
Trainings are conducted, 50 civil servants are trained	Attendance sheets	Ministry of Justice of Georgia; Training Center of Justice of Georgia; Administration of the Government of Georgia		2020 12	25550	Mostly Implemented